

Introduction from the Chair of the Trustee Board

Thank you for your interest in Citizens Advice Rural Cambs (CARC) and our forthcoming requirement to appoint a Director/Trustee and Treasurer.

Structured as a Company Limited by Guarantee and although a registered charity, CARC seeks to operate, as a dynamic medium sized, not for profit, business. The organisation operates a call centre in Huntingdon as well as a face-to-face service, and has a major presence in both Wisbech and St Neots.

CARC provides a free independent, confidential and impartial advice service, which is funded by a number of public and private sector organisations, including several Cambridgeshire local authorities. More information about CARC is available on our website

citizensadvice.ruralcambs.org.uk

The role of the six strong Trustee Board is to support a professional management team. Individual board members are not involved in directly assisting the approximately 10,000 clients that are helped each year. The Treasurer's particular role is very much that of a non-executive financial director for an organisation with sophisticated policies, procedures and modern IT. The role also offers the opportunity to deploy or further develop at board level, a wide range of other organisational skills including General Management, Marketing, Research and Campaigning and People Management.

A detailed description of the role of Director/Trustee and Treasurer is available from our website together with a summary of our recent activities and an application form. Please return the latter to Pennie Firth at admin@ruralcambscab.org.uk. The first stage of the selection procedure for short listed candidates would be an informal discussion with myself and another current board member. However, if you would prefer to start the process off with a brief conversation on the telephone with myself, please email me and I will be delighted to set something up.

We look forward to hearing from you.

Regards,

Michael

Michael Mealing

Chair

michaelm@ruralcambscab.org.uk

Citizens Advice Rural Cambs is the operating name of Rural Cambs Citizens Advice Bureau Ltd

Registered office: 9 Church Mews, Wisbech,

Cambridgeshire PE13 1HL

Charity Registration No: 1146277

Registered in England and Wales No: 07931354

Authorised and regulated by the Financial Conduct

Authority : Registration No: 617718

PATRON : HRH The Princess Royal

